

By-Laws
for the
MAINVILLE SPORTSMEN'S CLUB Inc.
Fire Hall Lane, Bloomsburg, PA. 17815
COLUMBIA COUNTY
Main Township
Corporation ID # 23-2605945

1965 Club was Formed

Jan. I, 1967 (Original By-Law Draft)

March 1 ,2009 (updated)

September 24, 2018 (updated)

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BY-LAWS OF THE MAINVILLE SPORTSMEN'S CLUB

Article 1 - PURPOSE OF THE ORGANIZATION

Section 1 - The purpose of this organization, incorporated under the name, MAINVILLE SPORTSMEN'S CLUB, and hereinafter referred to as the "Club", shall be as follows:

- a. To promote good sportsmanship.
- b. To aid in conservation.
- c. To aid in the propagation of game.
- d. To assist & promote safety among our young sportsman.

Section 2- In order to accomplish its purposes fully, the club shall acquire and hold land and property, and provide facilities for club business, sport, and pleasure, for the convenience of its members.

ARTICLE 11- OWNERSHIP & DISPOSAL OF PROPERTY

Section 1- The ownership of all club property, not including personal property of members therein, shall reside with the corporation, subject only to the control of the active membership. Therefore, no certificate of ownership, share, stock, or any other document denoting a personal equity may be issued.

Section 2- The purchase of lands or goods/and potential selling of same, shall be performed under the name of the club with the approval and signatures of the Board of Directors. Expenditures under \$350 can be handled by the treasurer. \$350-\$2500 must be voted on by the Board of Directors. Beyond this amount will be by majority vote at a general meeting with a quorum present.

Section 3- In the event of eventual dissolution of the club, all club property and all net proceeds are to be appraised for value, sold at auction and the monies donated to the NRA Foundation, Inc., 11250 Waples Mill Rd. Fairfax, VA. 22030 for its Range Facilities and Programs Endowment. A non-profit organization.

Section 4- No member may transfer, sell, convey, or relinquish his membership except as provided in this set of by-laws.

Section 5- Any property, such as trees, crops, livestock, dogs, etc., raised as a club project for the purposes of raising funds for improvement or operating expenses, may be disposed of in regular meetings by majority vote.

111- MEETINGS

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Section 1- A quorum shall consist often (10) of the active membership including Officers and Trustees. No election of trustees, business meetings, expulsion, or acceptance of members, or amendments or changes in the by-laws may take place unless there is a quorum.

Section 2- The requirements necessary to change or amend any portion of this complete set of by-laws shall always be kept at least equal to the most rigid voting count applicable under the Article pertaining to membership.

Section 3- The order of business in any meeting for the conducting of club business shall be as follows:

- a. Introduction of guests.
- b. Verify there is an active member quorum.
- c. Have members sign the membership log.
- d. Call to order and moment of Silent Prayer. Pledge of Allegiance
- e. Reading of minutes from the preceding meeting.
- f. Report of President, Secretary, Treasurer, and Committees.
- g. Old business.
- h. New business.
- i. Adjournment Procedures

Section 4- A majority vote shall carry any motion. Voting as follows.

- a. Yea or Nay vote.
- b. By Show of Hands.
- c. Upon request of any member at a meeting, voting must be conducted by secret ballot.

Section 5- Regular meetings shall be held at such a time as may be set by the President with the approval of the other active members of the Board of Directors. Special meetings may be held at the discretion of the President provided he notifies publicly his intentions of holding a meeting. The membership may call for a meeting, with at least a quorum, and notification of the officers so they can be present.

Section 6- Proper parliamentary procedure must be observed at all business meetings.

Section 7- After adjournment of any business meeting, no reconvening may be held.

Section 8- Minutes must be taken at every business meeting by the Secretary or a member appointed in his absence by the presiding officer.

Section 9- At any meeting, the by-laws shall be interpreted by majority decision of the active members of the Board of Directors present if there is conflict or question concerning them. The interpretation shall apply thereafter.

Article IV- MEMBERSHIP

Section 1- The membership of this organization shall consist of those members listed on the Articles of Incorporation unless added to, removed, or expelled from the club, or otherwise qualified in any portion of the by-laws.

Section 2- A member may voluntarily request deletion, removal, or withdrawal. His or her request shall be granted provided he or she makes amicable settlement with the Board of Directors at a regular meeting following the request.

Section 3- A member may be declared inactive, delinquent in dues, or assessments, or morally delinquent. Such declaration must be made through vote at a regular meeting with no more than two (2) dissenting votes. He or she shall then be notified by the Secretary or Treasurer.

Section 4- Any member, once declared inactive, or morally delinquent, immediately becomes subject to fine or limitations as the Directors shall deem prudent to impose. He or she is subject also to expulsion completely from the club if such further action is taken through voting by secret ballot with no more than two (2) dissenting votes.

Section 5- Any member, once voted out of the club, shall be notified by the Secretary or Treasurer by certified mail with return receipt within seven (7) days. This notification shall impart no information or sentiment other than the following and a carbon copy shall be filled in the records:

(Date)_____

(Address)

Dear_____

We regret to inform you that at the regular meeting of the Mainville Sportsmen's Club, (date) you have been dropped as a member according to the by-law provisions. You are requested to notify any club officer within two (2) weeks when you wish to remove your personal property, if any.

(Proper remarks may be added here as a second paragraph concerning any other entitlements, if any, as covered in Section 6 of this Article.)

Very truly yours,

_____ Secretary or Treasurer

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Section 6- Any expelled member shall be entitled to his or her personal property, and any other valuable considerations that the directors may specify. Over and beyond these, all rights, privileges, or interests are automatically cancelled.

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Section 7- The terms, inactive, delinquent in dues and assessments, and morally delinquent shall be interpreted according to the following criteria •

- a. No member in the military service or any other member who through employment, religious conviction, undue hardship, or sickness, cannot be active, may not be considered inactive for purposes of discipline or expulsion from the club.
- b. Any member may be considered delinquent in dues or assessments if he fails to pay his dues by the April meeting. Any member not paying dues by the April meeting will be sent a final notice and their key-card will be deactivated until the May meeting. If by the May meeting the dues have still not been paid, the key-card will remain deactivated and the member will be removed from the active member roster. Once removed from the club and if the person wants to rejoin, the initiation fee will be reassessed.
- c. Any person may be considered morally delinquent if he willfully destroys club property, becomes convicted of major crime in court, indulges in subversive activity, or is consistently abusive, belligerent, or intolerant of other members. All of these descriptive terms used in determining a vote are to be interpreted solely by the voting member through his sportsmanlike conviction.

Section 8- The Board of Directors shall have the power to exonerate members for dues or assessments as they may deem prudent.

Section 9- No member may vote on a matter concerning his own membership status.

Section 10- A deceased member shall have his name removed from the rolls with due recognition and reverence.

Section 11- Any member who has been declared inactive, delinquent in dues and assessments, or morally delinquent may be reinstated to active membership through proper parliamentary procedure and secret ballot provided no more than two (2) dissenting votes are cast.

Section 12- Any member not declared inactive, delinquent in dues and assessments, or morally delinquent is an active member entitled to all rights and privileges of a member in good standing.

Section 13- A new member may be admitted to the club through proper parliamentary procedure and secret ballot provided there are no more than

two (2) dissenting votes. Names of candidates for membership must be submitted at least one regular meeting previous to the election. He must state his willingness to pay the initiation fee in cash or check upon his being accepted by vote of the majority. Initiation fees and dues are explained in Section 14. of Article IV.

Section 14- The Board of Directors have the responsibility of setting and adjusting the initiation fee as they deem necessary. The initiation fee is currently set at \$110.00.

Section 15- The Board of Directors, have the responsibility of setting and adjusting the amount of the annual membership dues as they deem necessary. The annual dues are currently set at \$50.00 per year. The clubs calendar year runs from April 1 st thru March 31 st of the following year for dues paying purposes. A newsletter is to be mailed by the first week in March addressing dues and general information for the upcoming year.

Section 16- Any candidate, upon being accepted by vote, paying his initiation fee and undergoing such initiation as shall be deemed proper, immediately becomes a member in good standing, entitled to all rights and privileges in the club.

Section 17- Any junior hunting licensee, thru 16 years of age, shall be privileged to a free non-voting membership providing he or she is sponsored by an active member. Upon becoming a regular hunting licensee, he or she is responsible for the initiation fee and dues as per Article IV Section 14 and 15.

ARTICLE V- ELECTION OF OFFICERS

Section 1- The officers of this club shall be a President, Vice-President, Secretary, and Treasurer. There shall be a Board of Trustees consisting of three (3) other members. Two of the three will be former Officers. Jointly these two boards are known as the Board of Directors. At least 25% or more of the Officers must be from Columbia Co. All Officers elected must be from Columbia or adjoining Counties at time of election. No Officer may hold more than two (2) successive terms, unless reelected to an additional term or terms. No Officer may hold more than one (1) office during his term.

Section 2- Two Officers shall be nominated and elected by the active membership, with at least a quorum, at the last meeting of the fiscal year which runs from April 1 st to March 31 st inclusively. No more than two officers can be replaced at any one election. (As an example, One year the President and Treasurer, the following year the Vice-President and Secretary.) The two Officers elected out of office automatically become members of the Board of Trustees, replacing the two Board members

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that were former Officers. A new trustee will be elected by the active members every two years. In case of failure to elect at this time, the election shall be held at the next successive meeting consisting of a quorum. If an officer is reelected, the post to be filled on the Board of Trustees will not change.

Section 3- The Officers and Trustee-elect shall take office on the first meeting after their election in the new fiscal year and hold office until new officers are elected and seated unless otherwise provided in the by-laws.

Section 4- In case of death, resignation, or disability of any officer of this club, the vacancy for the unexpired term shall be filled by appointment made by the Board of Directors.

Section 5- There must be at least two (2) nominations for office in any election. With only two (2) officers being elected in one calendar year. President and Treasurer in one calendar year and the Vice-President and Secretary in the next calendar year.

Section 6- If any Officer is declared inactive by the Board of Directors, he or she is removed from office automatically. The vacancy shall be filled in the same manner as specified in Article V, Section 4.

Section 7- The Board of Directors, upon losing a member, shall select a new member from the active members at large. This appointed board member will serve only until the next general election. See Article V, Section 4.

Section 8- Active officers of the club are exempt from paying dues during their term in office. Once they are out of office, they revert back to regular member status.

ARTICLE VI- DUTIES OF THE OFFICERS

Section 1- Following are the duties of the President:

- a. He or she shall be the chief executive officer and head of the club, and shall assume those duties stated elsewhere in these by-laws having general control of the club business and policy.
- b. He or she shall preside at meetings of the club.
- c. He or she shall be able to sign all checks and legal instruments in the name of the club.
- d. He or she shall assume those duties generally accepted in clubs of this nature as being duties of the President.
- e. His or her decisions and actions may be qualified or restricted by majority vote of the Board of Trustees.

Section 2- Following are the duties of the Vice-President:

- a. He or she shall assume the duties of the President when absent.
- b. He or she shall act as advisor and aid to the President.
- c. He or she shall assume duties generally accepted in clubs of this nature as being duties of the Vice-President.
- d. His or her decisions and actions may be qualified or restricted by majority vote of the Board

Section 3- Following are the duties of the Secretary:

- a. He or she shall attend meetings and keep accurate minutes in ink in a bound book belonging to the club.
- b. He or she shall perform any duties specified in the by-laws, or generally accepted in other clubs as being duties of the Secretary.
- c. He or she shall assume other duties as specified by the Board of Directors.
- d. His or her decisions and actions may be qualified or restricted by the Board of Trustees through majority vote.
- e. He or she shall submit the log book to the Board of Directors upon demand of their presiding officer.
- f. He or she shall surrender all club books, records, etc. in his or her possession to their successor immediately when the successor assumes legal office in the club.

Section 4- Following are the duties of the Treasurer:

- a. He or she shall attend meetings and keep an accurate financial record in ink in a bound book belonging to the club.
- b. He or she shall receive all club monies, keeping a complete and accurate record of all receipts and expenditures, subject to inspection by the Board of Directors at any regular meeting. These records, thru the Board of Directors, may be reviewed by any active member, at a regular meeting.
- c. He or she shall deposit all receipts in the name of and to the credit of the club in a federal reserve bank agreeable to the Board of Directors.
- d. He or she shall be able to sign all checks and legal instruments in the name of the club.
- e. He or she shall render a financial report at each regular club meeting.
- f. He or she shall submit the record book for audit to the Board of Directors upon demand of their presiding officer.

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- g. He or she shall perform any other duties specified in the by-laws, or generally accepted in other clubs of this nature as being duties of the Treasurer.
- h. He or she shall assume other duties specified by the Board of Directors.
- i. His or her decisions and actions may be qualified or restricted by the Board of Directors through majority vote of the body.
VI (cont'd)
- j. He or she shall surrender all club monies, books, records, etc. in his or her possession to his successor immediately when the successor assumes legal office in the club.
- k. He or she must be able to legally carry a service bond, paid for by the club.

Section 5- Following are the duties of the Board of Directors:

- a. The Board of Directors shall assume all those duties specified for them elsewhere in these by-laws and shall further act as advisors and policy-making assistants to the presiding officers of the club.
- b. They shall audit the treasurer's records at least once a year. The last audit must be completed immediately before a new Treasurer takes office with no intervening business between the audit and his or her assumption of office.
- c. Their decisions and actions are subject to challenge and qualification or restriction by a majority vote of the active membership.
- d. They may call a recess at any time in a business meeting to arrive at a decision, interpretation, qualification, or decision in line of their duty.
- e. Three members shall constitute a quorum for meetings of the Board of Directors.

ARTICLE VII- FINANCES, DUES, ASSESSMENTS

Section 1- The finances, dues, and assessments shall be subject to any provisions made elsewhere in these by-laws. In all other cases, they shall be considered and handled in the regular business meetings of the club through majority vote of the active members provided there is a quorum.

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Section 2- Members must be notified in advance, by the Secretary, concerning assessments. Such notice may be personal or by mail. One witness shall be sufficient verification that this requirement is fulfilled.

ARTICLE VIH- WORK DAYS AND RANGE RULES

Section 1- The yearly work day will be held on dues paying day. Other work days may be scheduled thru out the year.

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Section 2- Range rules must be amended to keep up with the changing world we live in. Changes made to these rules must be brought up in front of the active membership at a regular meeting, (or a special meeting if the need arises,) and be voted on by a quorum. Safety issues may be dealt with directly by the Board of Directors in lieu of a regular meeting. The most important aspect for our range rules are Safety First and Foremost.

ARTICLE IX- BY-LAW CHANGES

Section 1 -The general membership must be notified 30 days in advance, of any upcoming By-Law change. Notice must be mailed 30 days in advance of the start of the procedure. (i.e. Mail out May 1 for meetings June1, July1, Aug.1)

Proposed changes to the existing By-Laws must be read and voted on at three consecutive meetings, with a quorum of members present. Members may vote 1 time (in writing) at any of the three readings of the By-Law changes.

These results will be recorded by the secretary and kept on file for one calendar year.

ARTICLE X- POSTING AND DISTRIBUTATION

Section 1 - A complete copy of these by-laws and any changes or amendments must be kept posted in a prominent place in the club house at all times.